

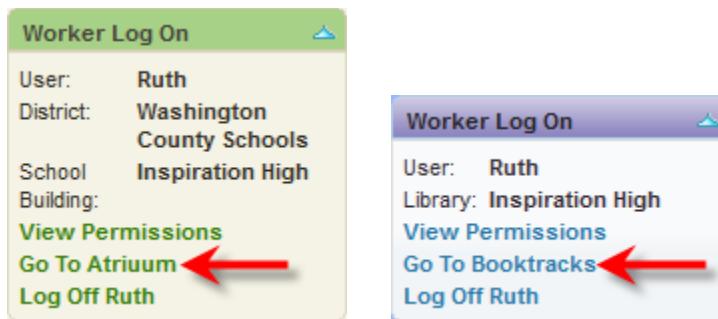
Atrium and Booktracks Asset Management Integration

Schools can benefit by using both Atrium and Booktracks since the two products offer similar interfaces and integrated features. Users can easily work in both and cross-reference important data. Specifically, you can do any of the following:

- Switch between the two products
- Provide a single file with student data to populate both databases
- View students' circulation information from either product
- Allow students to see both library items and assets/equipment they have checked out when they log on to Atrium's **OPAC**.

Switching between Products

Atrium and Booktracks offer a **Common Log On** feature, allowing you to open and work in both products simultaneously without having to log on/off. Settings must be configured, and workers must have accounts in both. Then you can log on and use links (pictured below) to open the other database.



Uploading Patron Data

Both Atrium and Booktracks offer **Automatic Patron Imports**, meaning you can provide a single file of data from your student database that can be imported into both. Once this is set up, it will automatically update as needed.

The image shown here is for reference only; with automatic importing set up, you do not have to manually upload files or set up rules.

#	Rule For Field	Preview	Column	Operations
1	Patron Barcode	4250259	1	[Edit] [Delete]
2	Patron Name	Adams, Jenny S	2	[Edit] [Delete]
3	Loan Permission	Elementary School Students	3	[Edit] [Delete]
4	Teacher-Student Report Class	Inspiration Elementary	4	[Edit] [Delete]
5	Address	8684 Meadow Circle	5	[Edit] [Delete]
6	City	Jefferson	6	[Edit] [Delete]
7	State	AL	7	[Edit] [Delete]
8	ZIP Code	55555	8	[Edit] [Delete]
9	Email Address	jsadams@mail.com	9	[Edit] [Delete]
10	Home Phone	(555) 555-8686	10	[Edit] [Delete]
11	Homeroom	Ms. Walker	11	[Edit] [Delete]



Viewing Outstanding Items and Fines/Fees

Customers can retrieve students' circulation information from Booktracks when they are working in Atrium and vice versa if the **Common Log On** feature is set up and each student has a matching **Patron Link Identifier** (Atrium) and **Student Link** (Booktracks). The **Patron Information** form includes a link allowing you to open a pop-up listing of all outstanding items checked out and any fines/fees the student currently owes in each database.

Patron Information Name: Anderson, Becky MSG Barcode: 1625381 Teacher-Student Report Class: Inspiration High Loan Permission: High School Students Grade Level: 09 Total Items Out: 4 Total Amount Due: \$0.00 Projected Late Fine: \$0.00 Credit: \$0.00 Modify Credit	Edit This Patron Check Out Items To This Patron Assess Fines For This Patron Assess Fees For This Patron Print Patron's Circulation Receipt Email Patron's Circulation Receipt Pay Fines For This Patron History For This Patron Display Atrium Circulation Information Print Patron's Fines Paid Today Email Patron's Fines Paid Today	Patron Information Name: Anderson, Becky + Barcode: 00000033 Patron Report Class: Students Patron Circulation Class: Student Total Items Out: 3 Total Amount Due: \$2.50 Projected Late Fine: \$0.00 Credit: \$0.00 Modify Credit Card Expires: 05/31/2016 Edit This Patron Check Out Items To This Patron Assess Fines For This Patron Assess Fees For This Patron Reserve Items For This Patron Print Patron's Circulation Receipt Pay Fines For This Patron History For This Patron Display Booktracks Circulation Information Patron Reviews/Ratings Print Patron's Fines Paid Today Watch List Terms For This Patron
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Circulation Information - Google Chrome

Circulation Information

Booktracks : Washington County Schools
Anderson, Becky (1625381)
Items checked out:
Nook eReader (EQ00000117)
Kindle (EQ00000003)
Hewlett Packard Laptop Computer (EQ00061164)
ActivArena Whiteboard (EQ00000010)
ActiView Document Camera (EQ00000092)

Atrium : Main Street High School
Anderson, Becky (00000033)
Total fines: \$3.90
0.70 Medieval art : painting-sculpture-architecture, 4th-14th century (502140)
3.20 Michelangelo : sculptor and painter (525032)
No items checked out.



Allowing Students to see All Items in Atrium OPAC

When students log on to their **My Items** account in Atrium's **OPAC**, they can see both the items that they checked out from the library *and* any assets/equipment they have checked out in Booktracks. When **Common Log On** is set up and the student record is in both databases, all you need to do is enable a related setting to see Booktracks circulation.

On the **Items Out** tab in **My Items**, there is an **ITEMS CHECKED OUT** section for library resources and a **BOOKTRACKS ITEMS CHECKED OUT** section for assets/equipment.

The screenshot shows the 'My Items' interface for a patron named ANDERSON, BECKY. At the top, it displays 'You Have 3 Items Checked Out' and 'You Owe \$3.90 In Fines/Fees'. Below this, there are tabs for Reserves, Items Out, Fines, Account, Interests, and History. The 'Items Out' tab is selected. Two sections are highlighted with red boxes:

- ITEMS CHECKED OUT**: This section lists three library items:
 - Medieval art : painting-sculpture-architecture, 4th-14th century
 - Pride and prejudice
 - Michelangelo : sculptor and painterEach item has a checkbox, author, barcode, due date, estimated fines, and times renewed.
- BOOKTRACKS ITEMS CHECKED OUT**: This section lists four assets/equipment:
 - ActivView Document Camera
 - Nook eReader
 - Kindle
 - Hewlett Packard Laptop Computer
 - ActivArena WhiteboardEach asset has a title, barcode, due date, estimated fines, and a link to its specifications.