



Asset and Textbook Management

$$\begin{cases} 2x + y = -5 \\ x + y = -9 \end{cases} \rightarrow \begin{cases} x + y = -9 \\ -x - 8y = +40 \end{cases}$$

$$\begin{cases} y = 4 \\ 2x + 3(4) = -3 \end{cases} \rightarrow \begin{cases} y = 4 \\ x = -3 \end{cases}$$



## Accountability for your most valuable assets.


In today's world, keeping track of mobile devices, eReaders, tablets, laptops, textbooks, and other costly assets is critical to controlling your budget. With Booktracks, you get an easy-to-use yet powerful 100% web-based program with asset AND textbook tracking capabilities that will save you time and a significant amount of dollars.

Booktracks meets the challenge of overseeing all of your assets by readily providing you the tools and necessary information, so you'll know exactly what you have, where it is located, and who's responsible for it. Whether you are an administrator, an IT professional, or a building level manager, Booktracks makes managing your assets easy and efficient, and keeps everyone accountable.

Booktracks is a highly configurable, asset management system that can be adapted to meet the needs of any size district or institution.

### Use Booktracks to easily track:

- 1:1 Devices
- Fixed Assets
- Hardware
- Textbooks



"In the chain of command – with Booktracks, we hold everyone accountable – from the school building, the teacher, and the student. Accountability is so important."

**Nancy Lovekamp**  
**Jacksonville School District**  
**Jacksonville, IL**

## Manage Your Assets with Ease and Efficiency

### FOR ADMINISTRATORS

With Booktracks, administrators can gain instant access and knowledge regarding all of their assets across the entire district.

#### Course Data by Site

Based upon student enrollment, administrators can view course information for a school building, a group of schools, or all schools at once to ensure that each student has the required textbooks and assets needed for their classes.

#### Entity Responsible

Administrators have the flexibility to create entities that provide additional means for tracking.

#### Forecast Expenditures

Expense reports available in Booktracks allow business administrators to make critical financial decisions for budgeting and forecasting expenditures.

#### Inter-School Building Loan

Facilitates and streamlines the process of transferring textbooks and equipment from a central distribution center to individual locations, or transferring items between buildings.

### FOR IT PROFESSIONALS

#### Reliable Technology

Using cloud-based technology and a powerful backend SQL database, Booktracks provides robust performance and secure access from any computer or mobile device, using a browser. No java client application or other client software required, thus reducing IT resources.

#### Warranty & Condition Tracking

Robust reporting and tracking provides IT Professionals instant access to equipment condition, warranty expiration, and items that are in need of repair.

#### Hardware / Software Requirements

Refer to the Booktracks Technical FAQ's and Atrium/Booktracks Virtual and Non-Virtual Server Specifications.

### FOR BUILDING LEVEL STAFF

#### Distribution & Collection

Booktracks offers a variety of methods and features that simplify the distribution and collection process of your textbooks and/or equipment.

#### Electronic Notifications

Increase collection of fines/fees for lost or damaged items using built-in form letters that can be customized and printed or emailed, reducing your expenses.

#### Inventory Management

Booktracks supports the ability to run multiple inventories concurrently, streamlining your physical inventory process. Perform inventory using a supported scanner from any computer, laptop, or portable device.

Standard Reports		Action
Report Name		View   Edit
Circulation By Patron		View   Edit
eBook And Web Resource Usage		View   Edit
Fines/Fees By Patron		View   Edit
Item Usage		View   Edit
List Of Brief Records		View   Edit
List Of Circulation Messages		View   Edit
List Of Deleted Items		View   Edit
List Of Expired Titles		View   Edit
List Of Items In Carts		View   Edit
List Of Lost Items		View   Edit
List Of Overdue Items		View   Edit
List Of Titles By Author		View   Edit
Patron Usage		View   Edit
Patrons Awaiting A Refund		View   Edit
Patrons Without Courses		View   Edit
PayPal IPN Messages		View   Edit
Title Usage		View   Edit
Unassigned Course Materials		View   Edit
Unused Holdings Barcodes		View   Edit
Unused Patron Barcodes		View   Edit
Used Holdings Barcodes		View   Edit
Used Patron Barcodes		View   Edit
View Bookings By Patron		View   Edit
View Bookings For Today		View   Edit
View Bookings For Tomorrow		View   Edit
View Titles Booked By Patron		View   Edit
View Titles Booked For Today		View   Edit
View Titles Booked For Tomorrow		View   Edit
View Titles Booked For		View   Edit

Equipment Summary Report	
Equipment Summary	
Computers	total: 1692 out: 31 available: 1661
Acer Widescreen Monitor	total: 3 out: 0 available: 3
Compaq Presario Laptop	total: 5 out: 0 available: 5
Dell Laptop Computer	total: 997 out: 31 available: 966
Inspiration High	total: 199 out: 0 available: 199
Inspiration Middle	total: 152 out: 13 available: 139
Main Street High	total: 82 out: 0 available: 82
Redwood Middle	total: 154 out: 0 available: 154
Valley High	total: 11 out: 0 available: 11
Valley Middle	total: 199 out: 0 available: 199
Washington Middle	total: 200 out: 18 available: 182
Dell Optiplex Desktop Computer	total: 29 out: 0 available: 29
GSA SMART board	total: 10 out: 0 available: 10
HP ENVY 15z i6000 notebook PC	total: 530 out: 0 available: 530
iPad mini 4	total: 2 out: 0 available: 2
Sony MHC Laptop	total: 8 out: 0 available: 8
DVD/VHS Player	total: 27 out: 0 available: 27

For more information on Booktracks or other Book Systems products, please call or visit:

[www.booksys.com](http://www.booksys.com)

(800) 219-6571

[sales@booksys.com](mailto:sales@booksys.com)